

Overview

NATIONAL PRIMARY HEALTH CARE DEVELOPMENT AGENCY

Plot 681/682 Port-Harcourt Crescent, Off Gimbiya Street, Areal 1 Garki, Abuja

INVITATION TO TENDER/EXPRESSION OF INTEREST NATIONAL PRIMARY HEALTH CARE DEVELOPMENT AGENCY

(1) INTRODUCTION

The National Primary Health Care Development Agency (NPHCDA) is a Federal Government Agency under the Federal Ministry of Health responsible for the development and strengthening of primary health care services nationwide.

The Agency in keeping with the Health Agenda for Change of the present administration is accelerating the implementation of Universal Health Coverage (UHC) through Primary Health Care (PHC) Programme. In compliance with the Public Procurement Act 2007 as regards procurement of goods, works, and services, NPHCDA invites interested and qualified bidders for the procurement of the following under-listed Projects in 2021 Appropriation.

(2) PROJECT DESCRIPTION

| C | Projects /Item Description | Lot No. |
|---|---|--------------------|
| 1 | Construction of Primary Health Care Centres | NPHCDA/2021/1/1-20 |

| | | |
|---|--|-------------------|
| 2 | Rehabilitation/Renovation/Completion of some Primary Health Care Centres. | NPHCDA/2021/2/1- |
| 3 | Drilling of Motorized Boreholes. | NPHCDA/2021/3/1-2 |
| 4 | Supply of Medical Equipment | NPHCDA/2021/4/1- |
| 5 | Supply of Basic Drugs | NPHCDA/2021/5/1- |
| 6 | Purchase of Hospital Ambulances/ Mobile Clinic. | NPHCDA/2021/6 |
| 7 | Supply of Mama Kits to Gomburu Gele Clink: Borno State | NPHCDA/2021/7 |
| 8 | Perimeter Fencing, Construction a f Side Walt at Day Care Centre For The Elderly in Iyin Ekiti, Ekiti State | NPHCDA/2021/8 |
| 9 | Construction of Day Care Center for the Elderly in Aramoko Ekiti in Ekiti Central Senatorial District; Ekiti State | MS |

| | | |
|----|---|-------------------|
| 10 | Construction of Modern Female Ward, Provision of Ram and Construction of an Emergency Unit at Dedin Kowa Cottage Hospital in Doguwa Local Government Area of Kano State | NPHCDA/2021/10 |
| 11 | Construction of Staff Accommodation for Marafa/Pepele Health Centre, Marafa Oja, Marafa Ilorin East in Kwara Central Senatorial District | NPHCDA/2021/11 |
| 12 | Consultancy Services for Medical Mission to Communities. | NPHCDA/2021/12/1- |
| 13 | Consultancy Services for Clearing and Forwarding of Vaccine and Devices. | NPHCDA/2021/13 |

(3) ELIGIBILITY REQUIREMENTS:

Interested and competent Contractors, Suppliers, and Service Providers/Consultants wishing to carry out any of the Projects listed above are required to submit the following documents which will be subjected to verification and due diligence by the Agency:

(A) Mandatory/ Responsive Requirements: Failure to fulfill any of the under-listed requirements will render a bid, disqualified:

(i) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including form CAC1.1 or CAC2 and CAC7;

(ii) Evidence of Tax Clearance Certificate for the last three (3) years expiring 31st December 2021; with a minimum average annual turnover of 15 million for Works, N2 million for Goods;

(iii) Unabridged Company's Audited Accounts for the immediate past three (3) years, 2018, 2019, 2020 duly signed and stamped by a professional Audit Firm;

(iv) Evidence of Pension Clearance Certificate valid till 31st December 2021;

(v) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December 2021;

(vi) Evidence of Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December 2021;

(vii) Evidence of Interim Registration Report (IRR) expiring on 31st December 2021 or valid Certificate issued by Bureau of Public Procurement (BPP);

(viii) Reference Letter from reputable commercial bank In Nigeria, Indicating willingness to provide credit facility for the execution of the project when needed;

(ix) List of Plants/ Equipment with Proof (Receipt) of Ownership/ Lease for Construction, Borehole & Renovation Works;

(x) Evidence of current premises Registration with Pharmacists Council of Nigeria for Supply of Drugs;

(xi) Only companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorized representatives should bid for vehicles

(xii) A sworn affidavit:

– That none of the Directors has been convicted In any Country for any criminal offense relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter; and

– Disclosing whether or not any officer of relevant committees of the National Primary Health Care Development Agency or Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct in all particulars.

(xiii) Detailed Company's profile with Curriculum Vitae of key Officers/ Professional Personnel including photocopies of relevant Professional/ Technical Certificates/Qualifications: at least 3 COREN (1 Civil, 1 Mechanical & 1 Electrical), 1 QSRBN, 1 ARCON, 1 CORBON (for Works);

(xiv) Verifiable documentary evidence of at least three (3) similar jobs executed In the last five (5) years Including Letters of Award, Valuation Certificates, Job Completion Certificates, and photographs of the projects. Only Jobs that are similar (i.e. type of goods supplied, nature of the works or services carried out) shall be considered.

(xv) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, GSM Number, and e-mail address. The Letter Head Paper must bear the Name and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm,

(4) COLLECTION OF BID DOCUMENTS (GOODS & WORKS!)

Interested companies are to collect Standard Bidding Documents (SBD) from Procurement Unit of National Primary Health Care Development Agency, Annex Office, No. 2 Uke Street Off Ahmadu Bello Way Garki, Abuja upon presentation of a receipt of a non-refundable tender fee of Ten Thousand Naira (N10,000.00) per lot, paid into the National Primary Health Care Development Agency's Remita account in any commercial bank as detailed below.

- Log on to Remita platform via www.remita.net; Click on payment for Federal Government of Nigeria and State TSA;
- Click on Federal Government of Nigeria;
- For the name of MDA, Type National Primary Health Care Development Agency, an option will appear, select the one with this number: 052100300100;
- GIFMISS Code: 1000088212
- Then under name of services/purpose select Tender Fees;
- Under description, type what you are paying for;
- Payee foil name should be the Name of Company, not individual's name.

Bring the printout together with the copies of the Bank Teller with a stamp of the Bank on it to the Central Pay Office (CPO) of the Agency's Headquarter at Plot 681/682 Port-Harcourt Crescent, Off Gimbiya Street, Areal 1 Garki, Abuja to collect

receipt which would be used to obtain bid document at Procurement Unit. Firms interested in Lots NPHCDA/2021/12 & NPHCDA/2021/13 will not pay at this stage until after shortlisting.

(5) SUBMISSION OF EXPRESSION OF INTEREST (LOT NPHCDA/2021/12 & NPHCDA/2021/13)

Interested consultant shall submit one (1) original copy and one (1) photocopy of their Expression of Interest (Eol) document with the Appropriate Project Title and relevant Lot Number, Name of company, address, and valid contact phone number behind the envelope and addressed to; The Executive Director/CEO, National Primary Health Care Development Agency, Plot 681/682 Port-Harcourt Crescent, off Gimbiya Street, Area 11, Abuja.

All Eol Documents should be dropped in the tender box provided at the NPHCDA Procurement Unit, Annex Office Complex No. 2 Uke Street, off Ahmadu Bello Wav, Garki- Abuja **not later than 12:00noon of Monday 5 July 2021.**

(6) SUBMISSION OF BID DOCUMENTS (GOODS & WORKS)

Prospective companies are to submit a bid for each of the Lot desired, the completed Technical and Financial bids, packaged separately in sealed envelopes and clearly marked as "Technical Bid" and "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope marked with the Appropriate Project Title and relevant Lot Number, Name of company, address, and valid contact phone number behind. All the envelopes must carry the name and phone number of the contractor for ease of identification. The Technical and Financial bid envelopes are to be sealed in the bigger third envelope and addressed to;

The Executive Director/CEO, National Primary Health Care Development Agency, Plot 681/682 Port-Harcourt Crescent, off Gimbiya Street, Area 11, Abuja.

All completed sealed bids should be submitted in the tender box provided at the NPHCDA Procurement Unit. Annex Office Complex No. 2 Uke Street, off Ahmadu Bello Wav, Garki-Abuja before the dosing date for submission on an opening day before closing hour of 12:00noon should be made at NPHCDA Headquarters Plot 681 /6B2 Port-Harcourt Crescent off Gimbiya Street Garki Area 11 Abuja.

The closing date and time of submission of documents is noon on the Time Table herein stated. Late submission will be returned unopened.

OPENING TIME TABLE

| S/N | LOT NUMBERS | SUBMISSION DEADLINE | EOI/TECHNICAL BID OPENING |
|-----|--|------------------------------|------------------------------|
| 1 | NPHCDA/2021/12 & NPHCDA/2021/13 (Expression of Interest) | 5 July, 2021 at 12:00noon | 5 July, 2021 at 12:00noon |
| 2 | NPHCDA/2021/1 TO NPHCDA/2021/11 | 2 August, 2021 at 12:00 noon | 2 August, 2021 at 12:00 noon |

Note: Bidders should ensure that they properly complete the Tender submission checklist with the Tender Office in the procurement unit

(7) OPENING OF EOI DOCUMENTS & TECHNICAL BIDS

The EOI and Technical bids will be opened immediately after the deadline for submission in accordance with the TIME TABLE herein stated above at the NPHCDA Headquarter Office, Plot 681/682 Port- Harcourt Crescent off Gimbiya Street Garki Area 11 Abuja, while the financial bids will be kept unopened. Please ensure that you sign the bid submission register at the point of submission as NPHCDA will not be held liable for misplaced or wrongly submitted bids.

(8) IMPORTANT INFORMATION

(1) No company should bid for more than two (2) Lots;

- (2) The Standard Bidding Document purchased must be filled and submitted with the company profile. Any criteria stated in the Standard Bidding Document will be considered as part of prequalification criteria. Note that the standard bidding document is according to BPP guidelines;
- (3) The documents should be arranged in the order listed at 3 above and clearly separated by dividers;
- (4) The standard means of communication between the Procurement Unit and all bidders shall be through emails, all bidders are therefore advised to ensure that current email address accompany their bids;
- (5) Companies with poor record of performance at NPHCDA need not apply;
- (6) All CAC, TAX Certificates and PENCOR may be referred to Corporate Affairs Commission, Federal Inland Revenue Service (FIRS), National Pension Commission, Security Agencies and other relevant bodies for VERIFICATION;
- (7) NPHCDA is not bound to pre-qualify/shortlist any bidder and reserves the right to annul the Procurement process at any time without incurring any liability in accordance with Section 28 of the Public Procurement Act 2007;
- (8) Any bidder who fails to comply with the above stated instructions and instructions in the Standard Bidding Documents will automatically be disqualified;
- (9) Goods & Works: Only pre-qualified bidders at the technical evaluation will be contacted at a later date for financial bids opening, while financial bids of un-successful bidders will be returned unopened;
- (10) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording (link will be sent to bidders) with the presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;
- (11) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);

(12) Lots NPHCDA/2021/12 & NPHCDA/2021/13: Only shortlisted consultants will be invited at a later date for collection of Request for Proposals;

(13) This notice shall not be construed to be a commitment on the part of the agency to award any form of contract to any respondent nor shall it entitle any organisation to claim any indemnity from the Agency.

SIGNED

NPHCDA MANAGEMENT